



House rules

May 2026

These school regulations have been drawn up in accordance with the school legislation currently in force in Luxembourg.

I. Common rules for everyone

All members of the school community are expected to treat each other with mutual respect. The use of violence of any kind is strictly prohibited.

The following rules apply both inside the school building and on school grounds, as well as outside the school during all school activities, such as school trips, excursions, field trips, projects and internships.

- 1. In the school buildings and on the entire school grounds,** we behave in such a way that no one is endangered or disturbed in their work. No running in the corridors.
- 2. Any damage caused deliberately by pupils** must be repaired by them. If this is not possible, the legal guardians will be responsible for the repair costs.
- 3. During short breaks,** pupils up to and including grade IIIème are not allowed to leave the school grounds. However, they have to leave the school building unless the teacher decides otherwise and there is supervision. The toilet may be used at the beginning or end of the break.
- 4. During the school day,** pupils are not allowed to leave the school grounds without the permission of a responsible teacher.
- 5. If a teacher has not arrived in the classroom 10 minutes after the start of the lesson,** the pupils' representatives must report this to the school office/pedagogical coordination.
- 6. The use of mobile phones** on school grounds is not permitted for pupils, staff, parents, guardians, or visitors. Exception: teachers, and staff; may use the rooms designated for this purpose.

At the beginning of class, pupils must turn off their cell phones and place them in their class's phone case. They are only allowed to retrieve their devices at the end of class.

In case of violation, the phones will be confiscated and can be picked up by parents or guardians after school.

For students in the International Baccalaureate (IB) programme, additional regulations apply regarding the storage and use of mobile devices. These are set out in Section IV.

- 7.** The school is not responsible for the **loss of money or valuables** on school grounds.
- 8. Clothing:** Students shall wear clothing that is appropriate for the educational environment while in the school building and on school premises.



9. Teachers and pupils shall ensure that

- the subject or classroom is tidy and clean after each lesson;
- after the last lesson in the classroom, the heating is turned down, the windows are closed, curtains are opened, the chairs are put up, the lights are turned off, and the floor is swept;
- the hallways in front of the classrooms, the common rooms, and the schoolyard remain free of litter.

10. Access to the school garden and to specialist rooms, such as workshops, physics and biology laboratories, and the sports hall, is permitted only under the supervision of the teacher responsible for the respective area.

11. All accidents that occur on school grounds or on the way to school must be reported immediately to the school office.

12. The following personal items may not be used by pupils either in school or on school grounds:

- chewing gum
- electronic devices or games of any kind
- dangerous toys or similarly dangerous items, e.g., knives, slingshots, arrows, etc.
- tobacco and any nicotine-containing products

Any unauthorized items may be confiscated by the teachers and can be collected by the student's parents or legal guardians after school.

13. The following items and products may not be brought to school:

- drugs of any kind (including alcohol)
- weapons of any kind

Violations will be punished and, depending on the severity of the offense, may result in expulsion from school.

14. Schoolyard rules:

It is prohibited to:

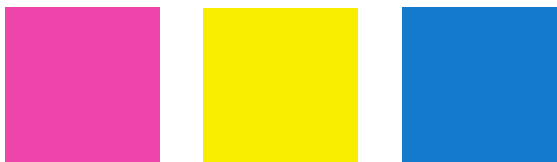
- climb trees or buildings;
- throw hard objects (including stones, earth, sand, etc.);
- ride bicycles, skateboards, rollerblades, scooters, etc.;
- enter the school garden without permission;
- enter the area behind the secondary building after the first break.

15. Restrictions on games in the schoolyard:

- Snowball fights and water fights may only take place in a limited area and under the supervision of a responsible teacher.
- Ball games may only be played with caution (windows, shutters, etc.) and only in the area between Pavilion 1 (art rooms) and Pavilion 2 (theater rooms). The exception is the use of the table tennis table between the main building and the secondary building.
- Playing football is not allowed on school grounds.

16. Canteen restrictions:

- The canteen is closed to pupils from all cycles (including IB) during the first break (from 9:30 to 9:45 a.m.).
- After 1:30 p.m., pupils are not allowed to take meals out of the canteen. Meals must be consumed on site.
- After 3:00 p.m., the canteen is closed.



II. Additional rules for primary (grades 1 to 6)

- The doors of the classrooms open at 7:30 a.m. and school starts at 7:45 a.m.
- If a pupil is regularly late, the class teacher will contact their parents to discuss the matter.

III. Additional rules for the secondary (grades 7 to 11 (Vlle to Ille))

1. When school starts at 8:00 a.m. and after breaks, pupils go to their classrooms, where they are welcomed and let in by their teacher. Every instance of being late is recorded in the class register and reported to the school office by 8:30 a.m.

If no excuse is provided, the parents/guardians of the absent pupils will be contacted by telephone. In the event of regular late arrivals, the parents or guardians will be notified by the class teacher.

2. At lunch break, all pupils leave the classrooms or subject rooms and the teachers lock the rooms. Pupils are only allowed to remain in the classrooms and the gym under the supervision of a teacher. Pupils may spend their lunch break in the canteen, in the foyer and, from year 9 (Ve) onwards, in the préau. Eating is not permitted in the foyer or in the préau.

Pupils are not allowed to hang out in the primary corridors during their lunch break because classes are going on there at that time.

Under the supervision of an authorised teacher, pupils may use the gym wearing trainers.

From Ve onwards, students are permitted to leave the school premises during the lunch break, provided they have the explicit written permission of their parents or legal guardians. If students leave the school premises, the parents (or the students themselves, if they are of legal age) assume full responsibility for them during that time.

IV. Additional rules for the International Baccalaureate (Classes Ile and Ire)

The same rules apply as for secondary school pupils, with the following exceptions:

- 1.** Pupils are allowed to stay in the CDI during breaks or, with the permission of a teacher, in their classroom to work. Otherwise, they must remain outside the school building during the first break.
- 2.** Eating and drinking are strictly prohibited in the CDI and in the subject classrooms.
- 3.** The CDI is a work room. It must not be used as a lounge or for private conversations.
- 4. The use of mobile phones** is not permitted for IB students, except during classroom activities that are explicitly authorised and closely supervised by the teacher.

At the beginning of each lesson, students must place their mobile phones in a designated collection box, and the phones will be returned at the end of the lesson. Any use of a mobile phone or any other internet-enabled device during class, particularly during an assessment, will be reported to the IB teaching staff and dealt with in accordance with the applicable disciplinary procedures.

5. In addition to these house rules, the provisions of the document "Règlement interne relatif au cycle de l'IB" must be followed.

6. Before the summer holidays, the lockers must be emptied and left open.



V. Information for Parents, Legal Guardians, and Adult Students

Absences

All absences must be reported in writing and without delay by the student's parent(s) or legal guardian, even if the student has reached the age of majority.

Parents and legal guardians must notify the school office before the start of the school day by email at: **absences.abwesenheiten@waldorf.lu**.

From the third consecutive day of absence onwards, a medical certificate must be submitted.

Legal Basis

These school regulations are implemented in accordance with the school legislation currently in force in Luxembourg.

For the primary level (enseignement fondamental), the provisions of the **Law of 6 February 2009** apply.

For upper secondary education (lycée), the provisions of the **Law of 29 August 2017**, as amended, shall apply.